



GRADY COUNTY SCHOOLS

122 N. BROAD STREET - CAIRO, GEORGIA 39828
TELEPHONE: (229) 377-3701 FAX: (229) 377-3437

Request for Proposal

Internet Service Provider

E-Rate RFP Number: 1011-001

E-Rate 470 App. #: 261260000783864

Posted: November 12, 2009

*Grady County School District
122 N. Broad St.
Cairo, GA 39828*



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Objective

Grady County School District is soliciting proposals in accordance with the terms and conditions of this Request for Proposal (RFP). This RFP provides services sought, requirements and evaluative criteria for an Internet Service Provider and requests a response from all prospective vendors, including pricing and service descriptions. The selected vendor must be registered with the SLC, have a current SPIN identification number and provide multiyear contracts.

Background Information

Grady County School District is a public K-12 school system located in South-west Georgia and currently serves approximately 4600 students. The system consists of 5 elementary schools, one middle and one high school.

Services Required

The school system is looking for a provider to supply high speed dedicated Ethernet Telecommunications Service (includes Internet Service) via fiber optic cable. This will consist of Internet/Data transport with the capacity of 100Mbps or greater. Connection must terminate in a 100Mb or greater Ethernet connection handoff.

The vendor must be able to guarantee network availability at least 99.8% of the time in a calendar month, and packet delivery of 99% or greater, except for outages caused by the customer's equipment, fiber cuts by third parties, acts of God or other Force Majeure events.

The vendor must provide a mechanism for trouble ticket reporting by the customer and offer a telephone response time of no greater than one (1) hour and, if necessary, initiate a physical response within four (4) hours.

Vendor should provide firewall and/or other necessary equipment to accommodate proposed bandwidth plus provide manual fail-over configuration to GaDOE provided Internet connection. Option for increased bandwidth at yearly renewals.



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Locations of Service

Site Name	Address	City	State	Zip Code	Phone Number
Grady County BOE	122 N. Broad St.	Cairo	GA	39828	(229) 377-3701
Grady County Technology	No mailing address	Cairo	GA	39828	(229) 377-8258
Cairo High School	455 5 th St. SE	Cairo	GA	39828	(229) 377-2222
Eastside Elementary School	1201 20 th St. NE	Cairo	GA	39828	(229) 377-8441
Northside Elementary School	985 First St. NW	Cairo	GA	39828	(229) 377-2422
Shiver School	1847 GA Hwy 93 N	Pelham	GA	31779	(229) 377-2325
Southside Elementary School	491 3 rd St. SE	Cairo	GA	39828	(229) 377-3723
Washington Middle School	1277 MLK Ave.	Cairo	GA	39828	(229) 377-2106
Whigham School	211 W. Broad St.	Whigham	GA	39897	(229) 762-4167

Response Requirements

Vendors are requested to submit their response no later than 3:00 pm, December 11, 2009.

Send to:

Grady County Schools
c/o Chris Guest
122 N. Broad St.
Cairo, GA 39828

Two (2) copies of the vendor response are required:

(1) Hard Copy

(2) Digital Copy (acceptable format is: PDF)

Digital Copy must be emailed to cguest@grady.k12.ga.us. Both copies must be submitted for approval.

Schedule of Events

The following is the required schedule of events for this request. The schedule may change depending on the results of the responses and a final schedule will be established prior to contracting with the successful vendor.

<i>Schedule</i>	
1. Release of RFP	November 12, 2009
2. Deadline for Proposal Submission	December 11, 2009 @ 3:00 pm
3. Evaluation of Responses	December 14 – 16, 2009
4. Select Vendor	December 17, 2009



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Right to Reject

The customer reserves the right to accept/reject/award proposals where such action is in the best interest of the Grady County School District. The customer reserves the right to award without further discussion. Therefore, responses should be submitted initially with the most favorable terms that the vendor could propose. The district reserves the right to reject the proposal of a vendor whom in the opinion of the Technology Services Department is not in a position to adequately perform the contract.

Bid Award

The winning vendor will be required to enter into an executor contract at the time of bid award. The contract will be in compliance with the guidelines of the Universal Service Program. The contract will provide for voluntary extensions of the contract expiration and service substitutions. Execution of the contract and inception of the project will be contingent on, a FUNDED Commitment Decision Letter from the Schools and Libraries Division for the associated Funding Request Number (FRN), and issuance of a Purchase Order from Grady County Schools referencing the contract number and FRN.

Evaluation of all proposals will be based on the following criteria:

Factor:	Weight:
Price/Charges	28%
Understanding of Needs	18%
Prior Experience	18%
Personnel Qualifications	18%
Prior Performance w/ Grady Co. Schools	18%
Total:	100%

Invoicing

Vendors submitting responses to this Request for Proposal agree to provide discounted billing for products and/or services associated with the projects and seek reimbursement of the discount according to the invoicing guidelines of the Schools and Libraries Division. Grady County Schools will pay for the non-discounted portion of all invoices when all products and/or services listed on the invoice are delivered in accordance with the contract.

If this project or any part thereof is not funded by ERATE, the Grady County BOE reserves the right to change or cancel any project or part thereof. The Technology Staff will notify the winning vendor if projects will require changes of cancellation due to non-funding by SLD.